

**GARFIELD HEIGHTS CITY SCHOOLS
GARFIELD HEIGHTS, OHIO**

**Garfield Heights Board of Education Offices
5640 Briarcliff Drive
Garfield Heights, Ohio**

**REGULAR BOARD MEETING
August 19, 2013
6:00 PM**

AGENDA

ROLL CALL:

Mr. Joseph M. Juby	_____
Mr. Robert A. Dobies, Sr.	_____
Mrs. June A. Geraci	_____
Mrs. Christine A. Kitson	_____
Mr. Gary Wolske	_____

❖ **RECOMMEND ADOPTION OF AGENDA AS PRESENTED. M _____ S _____**

MOMENT OF SILENT REFLECTION & PLEDGE OF ALLEGIANCE

❖ **READING & APPROVAL OF MINUTES. M _____ S _____**

**Minutes from the Special Board Meeting of July 9, 2013 as presented.
Minutes from the Regular Board Meeting of July 29, 2013 as presented.**

❖ **BOARD PRESIDENT'S REPORT**

❖ **COMMITTEE REPORTS:**

**Cuyahoga Valley Career Center – Christine A. Kitson
Student Activities - June Geraci
Legislative Liaison – Gary Wolske
City Liaison – Robert A. Dobies Sr.
Policy Liaison – Christine A. Kitson & Gary Wolske**

❖ **PRESENTATION**

**Elmwood/Maple Leaf OSFC project update
TDA, Inc. and PCS**

Kevin Hartman – Athletic & Student Activities Director

George Hasenohrl – Energy Education

- ❖ **RECOGNITIONS/COMMENDATIONS**
- ❖ **SUPERINTENDENT’S REPORT**
- ❖ **REMARKS FROM THE PUBLIC REGARDING AGENDA ITEMS**

REPORTS & RECOMMENDATIONS OF THE TREASURER:

1. It is recommended the Board approve the financials for July 2013, as presented in Exhibit “A”.

M _____ S _____

2. It is recommended the Board approve the Student Activity Programs and Budgets for the 2013-2014 school year, as presented in Exhibit “B”.

M _____ S _____

RECOMMENDATIONS OF THE BOARD OF EDUCATION:

RECOMMENDATIONS OF THE SUPERINTENDENT TO THE BOARD:

PERSONNEL:

3. It is recommended the Board approve the Leave of Absences.

M _____ S _____

4. It is recommended the Board approve the following certified contract(s) for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Exp.</u>	<u>Step</u>
Erin Cirincione	Intervention Specialist – WF	B+0	0	1
Shannon Maher	Kindergarten – EW	B+0	1	2
Abby Banning	Fourth Grade – WF	M+10	4	5

M _____ S _____

5. It is recommended the Board approve the following qualified contract for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Degree</u>
Robert Wilson	Intervention Manager – MS	BA-Level 2 – 6 hours

M _____ S _____

6. It is recommended the Board approve the following certified supplemental positions for tutoring to work 6 hours per day for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Building</u>
Margarita Kozanas	Title I Tutor	William Foster
Constance Watt	Title I Tutor	William Foster
Elizabeth Little	Title I Tutor	William Foster
Rehana Matousek	Title I Tutor	Middle School
Grant Steward	Title I Tutor	Maple Leaf
Bonnie Lias	Title I Tutor	Elmwood
Rebecca Bauman	Tutor	Elmwood
Christina Brown	Tutor	Elmwood

M _____ S _____

7. It is recommended the Board approve the classified contract(s) for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Hrs.</u>	<u>Exp.</u>
Gina Davis Rister	Housekeeper – HS	6	0
Catina Cherry	Housekeeper – MS	6	0
Angela Talion	Library Clerk – EW	5.5	0
Kathleen Foster	Library Clerk – WF	5.5	4
Maureen Heard	Library Clerk – ML	5.5	0
Sonia McKnight	Library Clerk – MS	5.5	0
Debra Frank	Housekeeper – ML	6	0

M _____ S _____

8. It is recommended the Board accept the resignation of Sandra Battistone, Administrative Assistant to the Special Education Department effective August 21, 2013.

M _____ S _____

9. It is recommended the Board approve Jane Lawry, substitute clerk effective August 5, 2013 to be paid at the substitute rate of \$8.00 per hour.

M _____ S _____

10. It is recommended the Board approve a stipend for the following teachers who attended one-half day English Language Arts professional development on August 6, 2013 to be paid from Title II A federal grant funds not to exceed \$25:

Christina DiPadova	Anne Fortney	Helen Lindsay
Thomas Major	Jodi Randall	Kelly Raushkolb
Robert Sharp		

M _____ S _____

11. It is recommended the Board approve the academic supplemental positions for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>
Heidi Schelien	Noon Elementary Intramural Supervisor – 2 Qtrs. – ML
Kelli Buttolph	Noon Elementary Intramural Supervisor – 2 Qtrs. – ML
Timothy Cohn	Noon Elementary Intramural Supervisor – 2 Qtrs. – EW
Melissa Young	TCS Chairperson – ML
Lori Frank	Mentor – District
Stephanie Czech	Mentor – District
Honora Lopez	Mentor – District
Jill Frimel	Mentor – District
Rehana Matousek	Mentor - District
Michelle Geisinger	Mentor – District
Paula Kijowski	Mentor – District
Matt Mihalyov	Mentor – District

M _____ S _____

12. It is recommended the Board approve the unpaid leave of absence for Donna Newton, High School Attendance Secretary, effective October 28, 2013 through November 1, 2013.

M _____ S _____

13. It is recommended the Board approve the classified substitutes for the 2013-2014 school year as presented in Exhibit “ C“.

M _____ S _____

14. It is recommended the Board approve the unpaid leave of absence for Richard Westenkirchner, housekeeper at Maple Leaf, effective September 2 – 10, 2013 for vacation.

M _____ S _____

15. It is recommended the Board approve the resignation of Heather Butzer, William Foster Teacher, effective August 8, 2013.

M _____ S _____

16. It is recommended the Board approve hours for summer curriculum work for the following teachers who attended the Grade 5 Professional Development on August 8, 2013 at a rate of \$24.75 to be paid through Title I grant funding:

Dan Bobeczko-3 ½ hours	Lisa Mullins-4 hours
Steve Carruozzo-3 ½ hours	Jamie Shaw-4 1/3 hours
Cheryl Dettling-4 hours	Jeanne Turk-3 ½ hours
Janette Kondash-4 1/3 hours	Debra Woloszynek-4 1/3 hours
Terese LePelley-4 ¼ hours	Tessa Emeray-4 hours

M _____ S _____

17. It is recommended the Board approve the exempt contract(s) for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Exp.</u>
Rose Armelli	Special Ed Secretary	7	6

M _____ S _____

18. It is recommended the Board approve the following athletic supplemental position(s) for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>
George White	Football – 7 th Grade Head Coach

M _____ S _____

19. It is recommended the Board recall from RIF the following classified employee(s):

Lynn Washko – Building Assistant (1B)
Dawn Teece – Instructional Assistant (2B)

M _____ S _____

20. It is recommended the Board accept the decision by Pamela Sutton to decline the Recall to Building Assistant (1B) position under Section 15 of the negotiated agreement effective August 8, 2013.

M _____ S _____

21. It is recommended the Board accept the decision by Therese Mathews to decline the Recall to Building Assistant (1B) position under Section 15 of the negotiated agreement effective August 7, 2013.

M _____ S _____

22. It is recommended the Board accept the decision by Karen Dominik to decline the Recall to Building Assistant (1B) position under Section 15 of the negotiated agreement effective August 8, 2013.

M _____ S _____

23. It is recommended the Board accept the decision by Noel Hanks to decline the Recall to Building Assistant (1B) position under Section 15 of the negotiated agreement effective August 12, 2013.

M _____ S _____

24. It is recommended the Board accept the resignation of Suzette Alli, Instructional Assistant (2B) at the Middle School effective August 13, 2013.

M _____ S _____

25. It is recommended the Board approve 2 1/2 hours each for summer curriculum work for the following teachers who attended the Literacy Coaches Professional Development on August 9, 2013 at a rate of \$24.75 to be paid through Title I grant funding:

Sherry Pastor

Sharon Regan

M _____ S _____

26. It is recommended to Board approve 5 hours for summer curriculum work for the following teachers at a rate of \$24.75 to be paid through Title I grant funding:

**Krystal Lawrence
Cristy Bowman**

Charlotte Hartman

M _____ S _____

27. It is recommended the Board approve hours for summer curriculum work for the following teachers who attended the Grade 2 Professional Development on August 14, 2013 at a rate of \$24.75 to be paid through Title I grant funding:

**Candice Booher-3 ½ hours
Erica Carpico-5 hours
Laura DiRienzo-3 ½ hours
Carla Dunbrook-3 ½ hours
Susan Hynes-3 ½ hours
Tamara Moeller-3 ½ hours**

**Leigh Ann Pustai-3 ½ hours
Nikki Rose-3 ½ hours
Jenger Schmursal 5 hours
Carrie Spelich-3 ½ hours
Nora Lopez-3 hours**

M _____ S _____

28. It is recommended the Board approve the transfer of Denise Kalnasy, Office Clerk (1A) to Attendance Secretary (4A) at the Middle School effective August 19, 2013.

M _____ S _____

POLICY:

29. It is recommended the Board approve the Board Policy Resolution Number #2013-021 as follows

WHEREAS: the Board of Education of Garfield Heights City School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

WHEREAS: the search, codification and manual preparation tasks have been completed and

WHEREAS: the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

BE IT RESOLVED: that the Garfield Heights City School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Garfield Heights City School District. As of this date, August 19, 2013 this manual contains all of the policies of the Garfield Heights City School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

M _____ S _____

CONTRACTS:

30. It is recommended the Board approve the contract between the Garfield Heights City Schools and the Cuyahoga County Board of Developmental Disabilities for Developmental Center programs and services at no cost to the district.

M _____ S _____

31. It is recommended the Board approve the annual service agreement for special education services provided by Education Alternatives for out-of-district placed students per their Individualized Education Program for the 2013-2014 school year.

M _____ S _____

RENTALS & FACILITY USAGES:

MISCELLANEOUS:

32. It is recommended the Board deems it necessary to transport students residing in the City of Garfield Heights, who attend non-public schools out of the district, within a thirty (30-minute radius, according to Ohio Revised Code. In lieu of transportation services, the Garfield Heights Board of Education shall pay the parent(s)/Guardian(s) of such pupils an amount of money calculated by the Ohio Department of Education for the 2013-2014 school year, after proof of attendance is verified by the administration of each school in May/or June of 2014.

M _____ S _____

33. It is recommended the Board approve the graduation of the following students who have now completed all requirements to receive their diplomas.

Francis Dariz
Alanda McCoy

Isra'a Jebrin
Charles Ackley

Taylor Jay Reed

M _____ S _____

34. It is recommended the Board approve the settlement agreement with Patricia Graham, as presented in Exhibit "D"

M _____ S _____

REMARKS FROM THE PUBLIC REGARDING MISCELLANEOUS SCHOOL ITEMS

ANNOUNCEMENT OF NEXT BOARD MEETINGS

Board of Education Regular Meeting – 6:00 P.M.
September 16, 2013
Board of Education Offices
5640 Briarcliff Dr.
Garfield Heights, Ohio 44125

❖ Adjournment _____ P.M. M _____ S _____

Public Participation

The public is welcome and encouraged to attend meetings of the Board of Education. Citizens are given an opportunity to address the Board during a meeting. This opportunity occurs during “Remarks from the Public on Agenda Items” and “Remarks from the Public on Non-agenda Items.” Each statement made by a participant shall be limited to three (3) minutes duration.

The purpose of these sessions is to provide an opportunity for the public to share thoughts on any matters of importance to the school district. It is not for the purpose of having questions answered or problems resolved. Complex matters require sufficient time for study and consideration.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Specific situations will be referred to the administration for investigation and review. If policy action is required, the matter must be scheduled by the Board on a future agenda. In such a case, the person requesting the action will be notified of this meeting date.

Individuals are encouraged to seek information or action from the school principal and/or teacher before bringing a matter before the Board. Contacting the persons directly involved will, in many cases, clear up misunderstandings or bring a desirable result. Matters that cannot be resolved at the building level should be brought to the attention of the Superintendent prior to consideration by the Board of Education.

Concerns may best be handled through proper channels. For example, a problem involving a teacher’s procedures might best be solved by working directly with the teacher or the principal. A problem involving transportation might best be solved working with the bus driver or the transportation supervisor. They may refer you to, or you may want to contact, the Superintendent for further assistance. We appreciate your interest, and we are eager to assist you in resolving your concerns.

04-01-08